



## State Agencies Moving Toward eBusiness

The State of Georgia is mandating all agency buyers use an online bid solicitation process beginning in November for all Requests for Quotes issued within an agency. Suppliers registered in the current Vendor Registration System (VRS) are listed in the eQuote Search engine as well as the Georgia Procurement Registry. Buyers who are enrolled in eQuote may generate the list of registered suppliers by industry code to assist them with the bid solicitation. It is critical that suppliers update their contact information in the Vendor Registration System because all solicitation notices are sent to the email address listed there.

We encourage all suppliers, whether registered in VRS or not, to search the open eQuotes on the State of Georgia website. If you find an open eQuote that is of interest, you may contact the buyer and ask to be sent an invitation. If you've been registered in the VRS and are now deactivated, you will need to call the Purchasing Help Desk at 404-657-6000 and ask to be reactivated before you can be sent an invitation.

The invitation includes a one-time user ID and password to access the eQuote which may be used until the eQuote closes. You may choose to "Bid Now" or "Bid Later." If you are registered in VRS and decide to "Bid Now," you are taken to the eQuote Vendor Bid Form. If you are not registered, you are taken to the Vendor Registration System to register.

If you decide to "Bid Later," you may return to the eQuote any time before the bid closes to submit your bid. It's a good idea to start the process early because a bid is marked by the time received at the State of Georgia and not the time it is sent by the supplier.

To submit a bid, just follow the simple instructions on eQuote. We hope to see you online! For more information see the [Vendor Guide to eQuote](#)

### What's New in January?

In January, portions of the Department of Human Resources, Georgia Department of Corrections, and Department of Administrative Services will implement Team Georgia Marketplace. During the next two years many agencies will shift to the new system.



# The Supplier Source

A publication of the Georgia Department of Administrative Services

All suppliers are asked to register in Team Georgia Marketplace, which will take the place of Vendor Registration System. The eQuote system and the Georgia Procurement Registry will interface with the supplier connection in Team Georgia Marketplace so that **all** state agency buyers will have access to Team Georgia Marketplace registered suppliers, regardless of whether their agency has shifted to the new e-procurement system.

As suppliers, you will be able to view events and bid online in Team Georgia Marketplace, continue to search and respond to eQuotes, and/or search all bid solicitations on the Georgia Procurement Registry.

Buyers will be able to generate bid invitations to all suppliers whose profile contains the matching industry code (NIGP) for that event. It is imperative that suppliers select the appropriate NIGP code(s) when they register in Team Georgia Marketplace, to ensure that they receive an appropriate bid invitation.

If you'd like to read more about eQuote or Team Georgia Marketplace, check information on our [website](#). If you have questions, [email us](#).