

Statewide Information Sheet

Statewide Contract Number		SWC90806	
Name of Contract	Facility Maintenance Services		
Effective Date	July 1, 2009		
Vendors Awarded	1	Contract Information	Convenience Contract
Contract Information for Vendor		Page Number	
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Vendor Name: CGL Facility Management, LLC

Contract Information			
Statewide Contract Number	SWC90806		
Contract Name	Facility Maintenance Services		
PeopleSoft Vendor Number	0000176490	Location Code	000001
Vendor Name & Address			
CGL Facility Management LLC 795 East Lanier Avenue Fayetteville, GA 30214 TIN: 26-795410			
Contract Administrator			
Name: Joe Lee Telephone: (678) 990-1817 Fax: (678) 990-1919 Mobile: (770) 560-5894 Email: jlee@leedesign.com			
Web Links www.cartergoblelee.com			
Contract Details			
1. Orders to be mailed to	See Contract Ordering Instructions		
2. Payments to be mailed to	795 East Lanier Avenue Fayetteville, GA 30214		
3. Shipping Information	NA		
4. Discounts	NA		
5. Payment Terms	Net 30 Days		
6. Acceptable Payment method	Purchase Order		

Contract Renewals/Extensions/Amendments

Amendment #1

Effective Date of this Amendment: August 26, 2009
Initial Date of Contract: July 01, 2009
Expiration Date: June 30, 2012

The purpose of this Amendment is to revise the following Contract Terms and Conditions:

- (1) Reference Appendix A, Scope of Services, Paragraphs 2.1.3, 2.1.4, 22.2 and the eRFP, Paragraph 5.3, section entitled "Line items 1004, 2004, 3004"; the following expenses are considered reimburseable materials for the purposes of performing corrective maintenance task and are subject to reimbursement based on actual cost plus the percentage mark-up on materials identified in the cost proposal: (1) "specialty" subcontractor services not otherwise identified by labor category in the cost proposal and (2) lease/rental of "specialized" equipment not customarily required in the performance of facility maintenance task.
- (2) Reference the Cost Proposal; The following line items are hereby added to the cost proposal for "Groundskeeping & Landscaping" for invoicing purposes. The cost of these line items is "To Be Determined" or "TBD" in accordance with Appendix A, Scope of Services, Paragraph 18.1.

Line Item	Description	Qty	UoM	Unit Price	Total
1006	Groundskeeping & Landscaping Service	1	Year	TBD	TBD
2006	Groundskeeping & Landscaping Service	1	Year	TBD	TBD
3006	Groundskeeping & Landscaping Service	1	Year	TBD	TBD

Note: In the event of a conflict between previously released information and the information contained herein, the latter shall control.

Changes/Renewals/Extensions

Amendment #02

Effective Date of this Amendment: June 01, 2011
Initial Date of Contract: June 29, 2009
Expiration Date of Contract: June 30, 3012

The purpose of this Amendment is to include the Northwest and Southwest locations of the Fulton County Department of Family and Children Services Facilities to the contract. Please refer to the contract for additional information.

Amendment #03

Effective Date of this Amendment: December 31, 2011
Initial Date of Contract: June 29, 2009
Expiration Date of Contract: June 30, 2012

The purpose of this Amendment is to respond to the **Georgia Department of Corrections** facility closures. CGL staff shall no longer perform work at the Georgia Diagnostic & Classification Prison in Jackson, GA.

Amendment #04

Effective Date of this Amendment: March 6, 2012
Initial Date of Contract: June 29, 2009
Expiration Date of Contract: June 30, 2012

The purpose of this Amendment is to respond to the **Georgia Department of Juvenile Justice** facility closures, facility additions and reallocation of labor responding to both decreasing and increasing maintenance activities.

Amendment #05

Effective Date of this Amendment: June 30, 2012
Initial Date of Contract: June 29, 2009
Expiration Date of Contract: June 30, 2013

The purpose of this Amendment is to (1) renew this Contract for an additional one (1) year(s).

*Note: In the event of a conflict between previously released information and the information contained herein, the latter shall control.

Contract Ordering Instructions

Step 1: Agency should complete the Facility Profile Matrix (below) which outlines basic characteristics about the location to be serviced and the types of maintenance services requested.

Each location (by city) should be entered on a separate line (each facility/building within a particular location need not be separately listed).

A review of paragraph 2.5.1 and paragraphs 3 through 20 of the Scope of Services (Appendix A) will be required in order to complete columns I and J of the Facility Profile Matrix. The completed form should be emailed to Issuing Officer - Willie Moon at willie.moon@doas.ga.gov

Facility Profile Matrix



Facility Profile
Matrix.xls

Step 2: Agency should provide a comprehensive equipment list (if available) that identifies as a minimum the (1) Type of Equipment, (2) Manufacturer, (3) Model Number, (4) Preventive Maintenance Frequency (i.e. daily, weekly, monthly, quarterly, annually, etc).

If an equipment list is not available, equipment information will be obtained in Step 3. The equipment list should be emailed to Issuing Officer - Willie Moon at willie.moon@doas.ga.gov

Step 3: This Issuing Officer will coordinate with the Supplier and Agency Point of Contact (POC) to schedule a convenient time to for the Supplier to conduct a comprehensive site assessment visit.

Step 4: Within 7 to 14 days after completion of the site assessment visit, the Supplier will prepare and submit a fixed priced cost proposal using the the Facility Profile Matrix, the Agency equipment list and the comprehensive site assessment visit obtained from the Agency.

The cost proposal will include cost for Facility Management, Preventive/Scheduled Maintenance and a one time start-up cost for the Computerized Maintenance Management System (CMMS).

Note: All cost for corrective/unscheduled maintenance (labor and materials) is fixed and based on the original proposal submitted by the Supplier. This cost will be a part of the Agency's total contract cost but it will not be included in the cost proposal submitted by the Supplier.

Step 5: The State Purchasing Division in conjunction with personnel designated by the Agency will reach final agreement on cost, terms, timeframe of any transition period and any other additional Agency Terms and Conditions through negotiations with the Supplier.

Step 6: Agency will submit a Purchase Order/Contract to the Supplier based on the agreed upon terms and conditions as a result of negotiations.

Contract Scope of Services

Appendix A - Scope of Services



Appendix A Scope of
Services.pdf