



Statewide Contract Information Sheet

Statewide Contract Number		SWC90790	
Name of Contract		Court Reporting Services	
Effective Date		April 14, 2009	
Contract Table of Contents			
Suppliers Awarded		Contract Information:	MANDATORY CONTRACT
1			
Contract Information for Supplier			Page Number
<u>Happy Faces Personnel Group, Inc</u>			<u>2</u>
Additional Contract Information			
<u>Item Schedule</u>			<u>3</u>
<u>Contract Renewals/ Extensions/ Changes</u>			<u>6</u>

***See Team Georgia Marketplace for current contract owner**



Vendor Information Sheet

Contract Information	
Statewide Contract Number	90790
PeopleSoft Vendor Number	0000306386
Vendor Name & Address	
<p>Happy Faces Personnel Group, Inc. 4333 Lynburn Drive Tucker, Georgia 30084</p>	
Contract Administrator	
<p>Edwina Berry Edwina@happyfaces.net 770.414.9071</p>	
Contact Details	
Ordering Information	Orders to be entered online. APO/CUPO to define security access in setup process.
Remitting Information	<ol style="list-style-type: none"> 1. Purchasing Card 2. Payments to be mailed to 4333 Lynburn Drive, Tucker, GA 30084
Delivery Days	Orders provided within timeframes specified in the contract
Discounts	Based on cumulative usage to be monitored by SPD
Payment Terms	Net 30 Days
Bid Offer includes	State and Local Government and Municipalities
Acceptable payment method	Vendor will accept Purchase Orders and the Purchasing Card under this contract as permitted by current policies governing the Purchasing Card program.



Item Schedule (follows)

CORE PRICING			
<p>Use the "Core Project Costs Worksheet" to provide a quote for the products and services that the State must purchase to meet the requirements given in this eRFP. Please separate the cost of each product or service, and identify any modules that are necessary. Include costs for license fees (if any) and all use, maintenance and support costs.</p>			
FISCAL YEAR	SERVICES	Unit of Issue	Price
2009 – 2010 2011 (no change at renewal)	Attendance Fee	Hr.	49.00
	Default Attendance Fee	Hr.	70.00
	Standard Delivery	Pg.	6.00
	Intermediate Delivery	Pg.	7.80
	Expedited Delivery	Pg.	10.80
	Next Day Delivery	Pg.	12.00
	Cancellation Fee	Ea.	20.00
	Deposition Attendance Fee	Hr.	33.00
	Deposition Standard Delivery	Pg.	5.00
	Deposition Intermediate Delivery	Pg.	7.50
	Deposition Expedited Delivery	Pg.	8.50
	Deposition Next Day Delivery	Pg.	10.00



FISCAL YEAR	SERVICES	Unit of Issue	Price
	CDR in ACCII, WORD, or .PDF	Ea.	40.00
	Delivery Fee	Ea.	27.50
	Condensed Transcript	Ea.	65.00
	Delivery Fee for use of Courier, mail, hand delivery	Ea.	40.00
	Up to 8 hours of Appearance without the generation of a transcription document and storage of the ASCII files.*	Ea.	300.00
<p>* Should a transcript be required when this option has been exercised, the Agency will then pay the prevailing Statewide Contract per page rate and Delivery Fees for generation of any subsequent documents.</p>			



Term	Definition
Appearance	Arrival for Proceedings
Attendance Fee	Hourly Fee billed for Reporter providing services.
Cancellation Fee	Fee for cancellation with less than 12 hours notice.
Default Attendance Fee	Fee billed when Reporter is present but proceedings are not held; Not to exceed 3 hours.
Expedited Service	Delivery within 3 business days of Proceedings
Intermediate Service	Delivery within 5 business days of Proceedings
Next Day Service	Delivery within 24 hours of Proceedings
Standard Service	Delivery within 7 business days of Proceedings



Changes/Renewals/Extensions

SWC 90790

Court Reporting Services

Initial Effective Date: April 14, 2009

Expiration Date: March 31, 2010

1. Amendment #1:

This amendment is for pricing modification

a. Effective Date of this Change: July 10, 2009

2. Renewal #1

a. Effective Date of this Change Notice: March 11, 2010

b. Initial Effective Date of this Contract: April 14, 2009

c. Expiration Date: March 31, 2011

This contract has been renewed for an additional year at the same prices, terms and conditions with the same vendor. The cover page of this contract has been updated to reflect the new expiration date. This was the first of four (4) renewals.

3. Renewal #2

a. Initial Effective Date of this Contract: April 14, 2009

b. Expiration Date: March 31, 2012

4. Renewal #3

a. Initial Effective Date of this Contract: April 14, 2009

b. Expiration Date: March 31, 2013