



Department of
Administrative Services

Customer Focused, Performance Driven

Nathan Deal
Governor

Sid Johnson
Commissioner

The Georgia Department of Administrative Services, State Purchasing Division, has established a Statewide Contract for **Document Solution Services-Capitol Hill** with **IKON Office Solutions**.

This is a **MANDATORY CONTRACT** for all State of Georgia governmental entities subject to the State Purchasing Act. The statewide contract is also available on a convenience basis to other Governmental Entities such as state authorities, local government, municipalities, cities, townships, counties and other political subdivisions of the State of Georgia.

The purpose of this contract is to provide the following types of standard copy services for organizations located within the Capitol Hill service area;

- Black and White Copy Service
- Color Copy Service
- Finishing Services
- Document Management
- Document Conversion
- Variable and On Demand Printing
- Business Document Services
- Document Delivery

Key benefits of the contract include:

- Price per page for black & white copy 20% lower compared to previous contract
- Price per page for color copy 69% lower compared to previous contract
- Finishing services 23% lower (on average) compared to previous contract
- Replaces former Rapid Copy Service model with modernized, creative, interactive, on-line document management infrastructure to leverage current & future technological capabilities
- Incorporates a network of interactive document production, management and delivery services
- Additional services available;
 - Off-set Printing
 - Variable Printing
 - Electronic File Conversion
 - Signs and Graphics



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